



26th April 2016

Dear Parent/Carer

Assalaamu Alaikum (peace be with you).

Year 7 Parents' Evening (7.2 and 7.4)

I am writing to invite you to the Parents' Evening for your son on **Thursday 5th May 2016**. At this meeting, you will have the chance to meet each of your son's subject teachers who will discuss with you your son's targets, current assessments, behaviour and effort in lessons.

The evening will run from 3.30pm – 6.30pm and parents are invited to select one of three time slots:

- 3.30 – 4.30pm
- 4.30 – 5.30pm
- 5.30 – 6.30pm

Please complete the reply slip below to indicate which time slot you wish to attend. We will then confirm which time slot you have been allocated by sending a printed invite showing the allocated time slot. In order to minimise waiting it is important that you adhere to this time slot on the night.

Please make every effort to attend. The success of our school depends on the strength of our partnership with parents. We look forward to seeing you on Thursday 5th May; Senior Leaders and Heads of Year will also be available on the night to address any questions you may have.

Yours sincerely,

Sue Gill-Daintith
Deputy Principal

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Please return reply slip to your son's Learning Co-ordinator by Thursday 28th April 2016

FULL name of son: _____ Form: _____

I will/will not be attending the Parents' Evening (please delete)

3.30 - 4.30pm	4.30 – 5.30pm	5.30 – 6.30pm

Please tick to show which time slot you will be available to attend. If you are flexible then please tick as many boxes as possible. This will make scheduling easier and mean that we can minimise waiting for all parents.