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DETERMINED ADMISSION ARRANGEMENTS

2021/22

Eden Boys' Sixth Form College, Bolton

Determined Admission Arrangements for Eden Boys' Sixth Form College for 2021/22

Admission into Eden Boys' Sixth Form College, Bolton is open to students from Year 11 at Eden Boys' School, Bolton and students from other schools. We aim to ensure that students will experience a high quality and stimulating education, which will equip them to progress to courses at prestigious universities.

The overall capacity for Year 12 is 100. The published admission number, which applies to students requiring admission from other schools, is 70 for Year 12.

Entry requirements

The minimum academic entry requirement that must be met by all students requiring admission to the relevant level of study are:

(a) A minimum of 5 GCSEs at grades 9 - 6, with at least a grade 5 in GCSE English Language or English Literature and GCSE Mathematics to pursue A Levels.
(b) A grade 4 in GCSE in English Language or English Literature and Mathematics as well as a minimum of 3 GCSEs at grades 9 – 5 in other subjects to pursue vocational courses.

There is also a requirement to have attained a minimum GCSE grade in order to pursue a specific A level subject. This also applies for some vocational courses. More details are included in the Sixth Form prospectus.

Students who fail to obtain the necessary GCSE grades to meet the minimum entry requirements for the course of their choice will not be eligible for an offer of a place on that course. They may however be considered for admission for an alternative course, for which they meet the minimum course entry requirement.

Admission process

All applicants (internal and external) must complete the Eden Boys' Sixth Form College, Bolton Admission Form. The form is available from Eden Boys' Sixth Form College, Bolton. The completed form must be returned to the college by 4th December 2020.

Following receipt of the application form, the students are requested to attend an information, guidance and advice meeting at the college, with their parents. The purpose of the meeting will be to discuss the options the students wish to pursue and the entry requirements which must be met. The meeting does not form part of the decision process on whether to offer a place or not.

Offers of places

All applicants are required to advise the college of their GCSE results as soon as possible after they receive them. This will enable the college to confirm the final offer of a place by 31st August 2021.

Admission policy

Students with an education, health and care plan, naming the Sixth Form College will be admitted.

Oversubscription criteria

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order (see note 1).

2. Children who appear to the college to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).

3. Children of staff employed at Eden Boys' School, Bolton or Eden Boys' Sixth Form College, Bolton for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 3).

4. Children who have a sibling already attending Eden Boys' School, Bolton or Eden Boys' Sixth Form College, Bolton or was a former pupil of Eden Boys' School, Bolton or Eden Boys' Sixth Form College, Bolton, at the time of both application and offer of a place (see note 4).

5. Students for whom the college accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at Eden Boys' Sixth Form College.

   Professional supporting evidence must be provided by the parent(s) from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the college accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at Eden Boys' Sixth Form College, Bolton (see note 5).

6. All other students who live nearest from home to college (see note 6).

Notes

1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a college. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by student arrangement orders. Section 14A of the Children Act 1989, which defines a 'special guardianship order' as an order appointing one or more individuals to be a student's special guardian (or special guardians).

2. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

3. A student is eligible for consideration when the parents complete the section on the Eden Boys' Sixth Form College, Bolton Admission Form.

4. Siblings refers to full, half, adopted, step, foster brothers or the child of the parent's partner, and, in every case, the student must be living in the same family unit at the same address.

   To be eligible for consideration as a sibling of a former pupil, the former sibling must have completed their Year 11 studies or Year 13 studies at Eden Boys' School, Bolton or Eden Boys' Sixth Form College, Bolton respectively.

5. It is important that you state on the application form and if required, attach a letter, clearly setting out your reasons for requesting admission under the medical or social criteria. You must also provide written supporting evidence from a professional with the application form. The letter from the professional must confirm that the existing medical or social difficulties will be exacerbated if admission is not offered at the college.

6. The distance is measured in a straight line from the main entrance of the college to the main entrance of the home address.

Tie-breaker

Students who live nearest from home to college will receive priority for any criteria that are oversubscribed. The distance is measured in a straight line from the main entrance of the college to the main entrance of the home address.

If the distance between home and college is the same, which includes the same geographical property reference (such as a block of flats), then random allocation will be used as a tie-breaker. Bolton Council's School Admissions Team at the Council Offices in the presence of a college representative will undertake the random allocation process.

Address

The address given must be where the student and parents live permanently. It must not be the child minder's, grandparent's or other relative's address. If parents share custody of a child, then the college may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for the majority of the time during the weekdays. If there is joint custody for the child, then the address of the parents receiving the child benefit is used.

Parents may be required to provide proof of permanent address.

Multiple births

If children of multiple births (twins and triplets) require admission in the same year group and there is only a single place left within the published admission number, the college will offer places above the published admission number.

Waiting list

Details of students refused admission will be on the waiting list. The college maintains the waiting list, in accordance with the oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the college in accordance with the Fair Access Protocol must take precedence over those on the waiting list.

Withdrawing an offer of a place

The college reserves the right to withdraw an offer of a place if:

- It was made in error.
- Parents / student fail to respond to the offer of a place within a reasonable period of time.
- It is established that the offer of a place was obtained through a fraudulent or misleading application.

Where parents / student fail to respond to the offer of a place, the college will give the parents / student a further opportunity to respond and explain to them that the offer of a place will be withdrawn unless they respond by the specified date. Where an offer of a place is withdrawn based on misleading information, the college will consider the application afresh, and will offer a right of appeal if admission cannot be offered.

The college will not withdraw the offer of a place once the student has started at the college, except where that place was fraudulently obtained. In deciding whether or not to withdraw the offer of a place, account will be taken of the length of time the student has been at the college. Where the student has been at the college for less than a term, the college may consider it appropriate to withdraw the place.

Admission of students outside their normal age group

Parents / students may seek a place outside of their normal age group, for example, if a student is gifted and talented or has experienced problems such as ill health.

Parents / students who wish to seek admission at Eden Boys' Sixth Form College on outside the student's normal age group (whether they are currently placed in a lower year group than their chronological age or are already of college age), must submit a written request to the college for admission out of the normal age group.

The college will make a decision on the request before the provisional offer date if at all possible. If the request is agreed, the application will be processed as normal.

If the request for admission outside the normal age group is refused, the parents / student must decide whether they wish to pursue an appeal or accept any other offer of a place from another admission authority or, in the case of a student who was seeking admission to a higher year group, the parents / student may make a further application the following year for admission into Eden Boys' Sixth Form College with their chronological cohort.

Parents / students should consider what evidence they wish to submit in support of their case with the application form, for example, evidence from a medical practitioner, educational psychologist, headteacher etc. Some of the evidence a parent may wish to submit could include:

- Whether they are currently or have previously been educated outside the normal age group;
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely;
- Where relevant their medical history and the views of a medical practitioner;
- Information about the child's academic, social and emotional development;
- Where relevant the views of an educational psychologist.

The college is required to take into account the views of the Principal on the application as well as the information from the parents / student.

The college will make their decision based on the circumstances of each individual case, and in the best interests of the student concerned. The college will then inform the parents / student of their decision on the year group the student should be admitted to and will provide the reasons for their decision.

Parents / students have a statutory right to appeal to an independent appeal panel against the refusal of a place at Eden Boys' Sixth Form College for which they have applied. As the purpose of the appeals process is to consider whether a student should be admitted to a particular college, the right of appeal **does not apply** if they are offered a place at the college, but it is not in their preferred year group. However, they may complain to the college about the decision not to admit their child outside their normal age group.

In-year admission

In - year admission is the process of applying for admission into an existing year group within college. It does not refer to Year 11 to Year 12 transfer in September. The college will deal with any requests on an individual basis.

Appeals

Parents / students have a legal right of appeal to an independent appeal panel against the decision not to offer admission. Bolton Council administers the appeals process, on behalf of the college. Parents / students who wish to appeal should contact the college.

Parents / students will be given at least 20 college days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the place and time of the hearing, if they wish to attend, in order to present the case in person.

The decision letter from the independent appeal panel, which will include the reasons for the decision, will be communicated to all parties as soon as possible, but no later than 5 college days, after the hearing.

Re-appeals

Parents / students do not have the right to a second appeal in respect of the same year group, unless in exceptional circumstances, the college has accepted a 2nd application from the parents / students because of a significant and material change in the circumstances of the parents / student or college but were still refused admission.